



## .scot Email on Apple

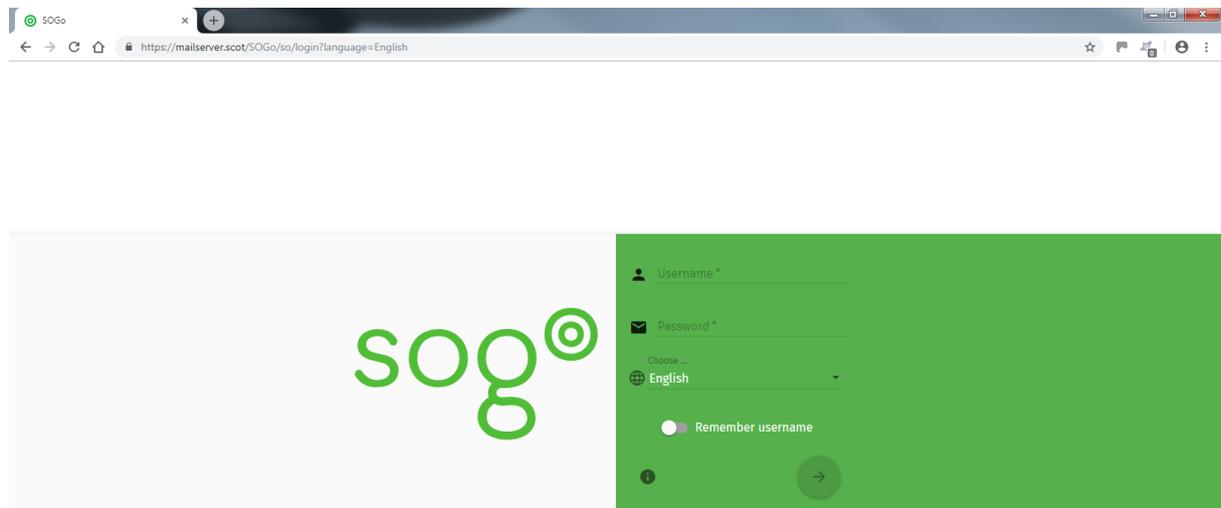
### Introduction

Thank you for joining the .scot community! We hope you enjoy using your new .scot email address.

You will have received an email with your new email address and a password. *Please change your password to one of your choosing the first time you log in.*

### Web Access

You can access your email from any web browser on any device including computer, tablet or mobile. To do this, go to <https://mailserver.scot/> and you will see the mail service log-on screen:



Username: Enter your full .scot email address

Password: Enter your password (case sensitive)

### Mobile or Tablet Access

You can also set up your account on an Apple computer, iPhone or tablet. Apple's guides on how to add email accounts for:

- Mac can be found [here](#) or <https://support.apple.com/en-gb/guide/mail/welcome/mac> - see Table of Contents.
- iPhone, iPad, or iPod touch can be found here <https://support.apple.com/en-gb/HT201320>.

### 3 Simple Points to Note

1. Always enter your full email address
2. Both the Incoming Server and the Outgoing Server must be set to **mailserver.scot**, for ALL .scot email addresses.



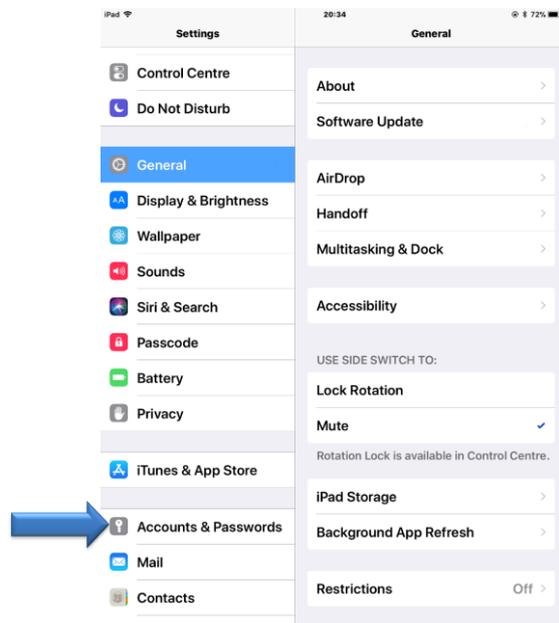
- IF ANY APP CLAIMS THAT mailserverscot IS REQUESTING A CHANGE TO YOUR SECURITY SETTINGS, OR ACCESS TO ANY PART OF YOUR MOBILE DEVICE, **THIS IS NOT TRUE!** OUR MAILSERVER DOES NOT AND WILL NEVER DO SO. THIS IS PURELY THE APP PROVIDER.

### Step-by-Step Example on iPad

1. On the Home Screen select *Settings*:



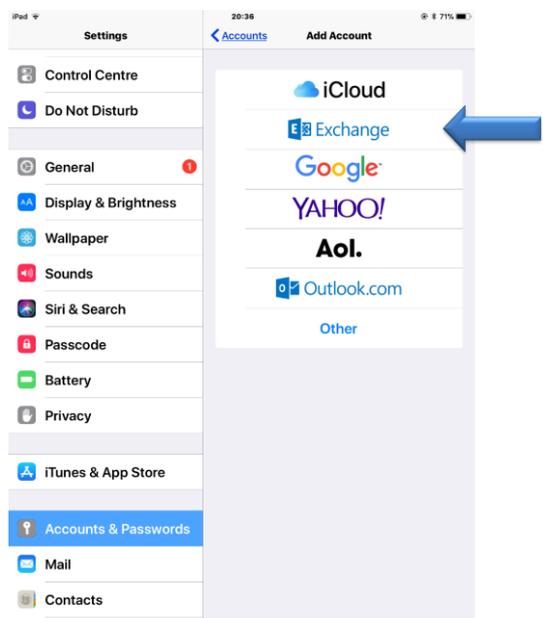
2. Scroll down and select *Accounts & Passwords*:



3. Select *Add Account*

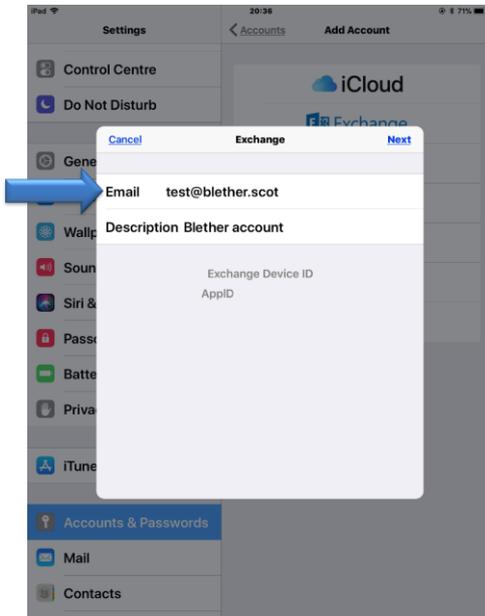


4. Select *Exchange*

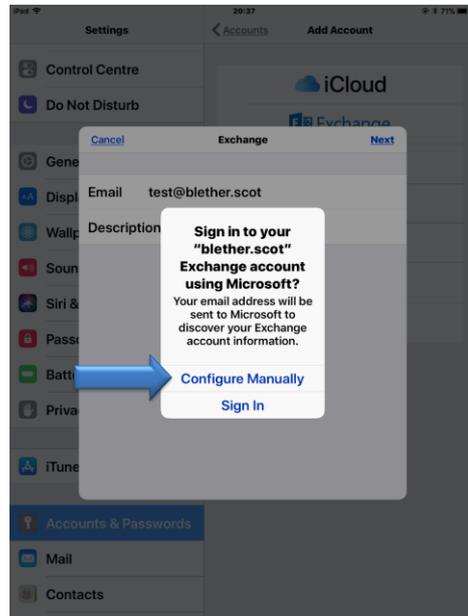




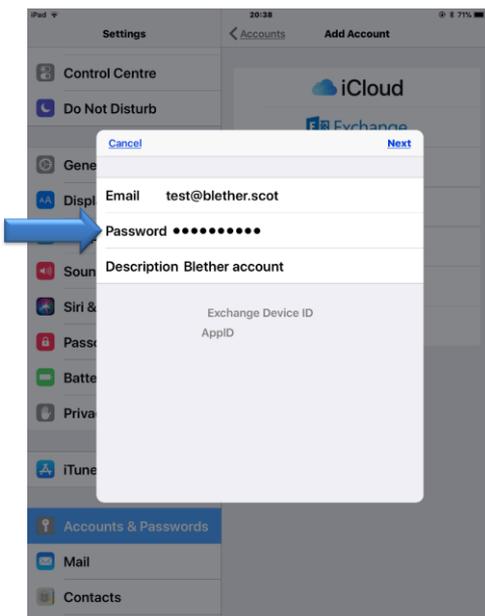
5. Enter your full Email address and Description of your choice. Select Next.



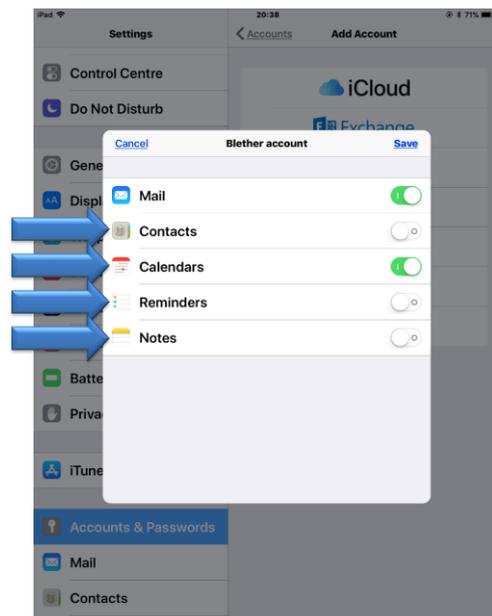
6. Select *Configure Manually*



7. Check that your Email and Description have auto-filled and complete, if not. Enter your Password and select Next.

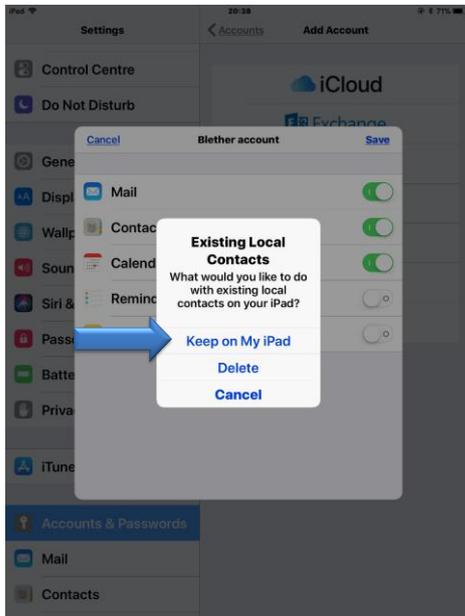


8. Choose whether you want to sync your *Contacts* (see 9.), *Calendar*, *Reminders*, etc. These can be changed at any time.

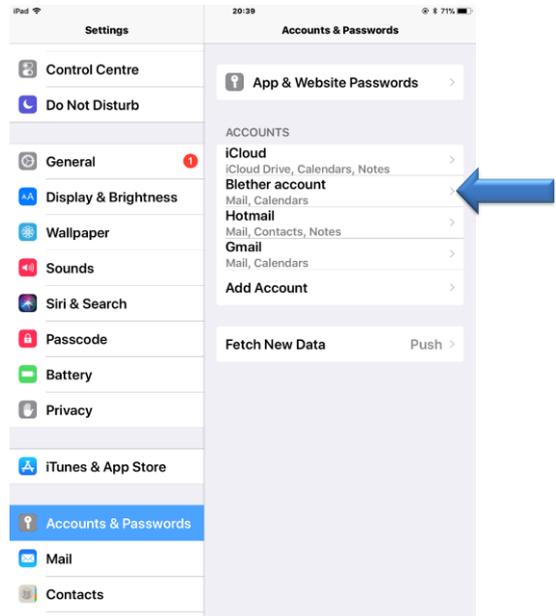




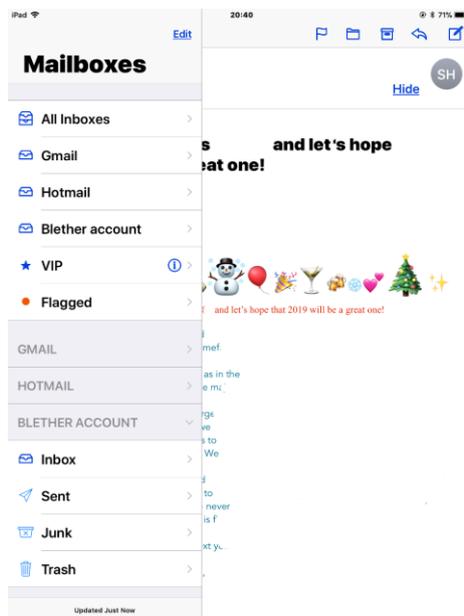
9. If you choose to sync *Contacts* you will see this. Select *Keep on My iPad* then *Save*.



10. Your .scot email should now appear on your *Accounts* list.



11. **CONGRATULATIONS...** Your .scot email is set up and ready to go!



**Have fun and spread the word!**



If you have tried all the above and are still experiencing issues, please contact us by either of the following:

Tel: +44 (0) 141 343 7620

Email: [support@domains.scot](mailto:support@domains.scot)